



Department for  
Energy Security  
& Net Zero

## **Local Energy Advice Demonstration Projects Privacy Notice**

This notice sets out how we will use your personal data, and your rights, as part of the evaluation of the Local Energy Advice Demonstrator projects. It is made under Articles 13 and/or 14 of the UK General Data Protection Regulation (UK GDPR).

### *The data*

We will process the following personal data:

- Your name, including surname.
- Your contact details – phone number and/ or email address
- Details about your property and tenancy status.

### *Purpose*

The purpose(s) for which we are processing your personal data is:

- Effectively deliver the service
- To send you the information provided by the service including measures discussed and available grant schemes.
- To monitor and evaluate the success of service.
- To improve the service.

### *Legal basis of processing*

The legal basis for processing your personal data is name, contact details, property information and any other information you share with us is that the process is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the data controller. The public task is providing consumers with free face to face energy advice and evaluating the use of Government Grant funding.

### *Recipients*

Your personal data will be shared by us with our external evaluation delivery partners, once contracted.

As your personal data will be stored on our IT infrastructure, it will also be shared with our data processors.

### Retention

Your personal data will be kept by us until March 2025 (the current lifetime of the service) plus an additional year after the service terminates for evaluation purposes.

### **YOUR RIGHTS**

You have the right to request information about how your personal data are processed, and to request a copy of that personal data.

You have the right to request that any inaccuracies in your personal data are rectified without delay.

You have the right to request that any incomplete personal data are completed, including by means of a supplementary statement.

You have the right to request that your personal data are erased if there is no longer a justification for them to be processed.

You have the right in certain circumstances (for example, where accuracy is contested) to request that the processing of your personal data is restricted.

You have the right to object to the processing of your personal data where it is processed for direct marketing purposes.

You have the right to object to the processing of your personal data.

You have the right to request a copy of any personal data you have provided, and for this to be provided in a structured, commonly used, and machine-readable format.

### **INTERNATIONAL TRANSFERS (if applicable)**

Your personal data will be processed in the UK. Your personal data will not be processed in the European Economic Area (EEA), or by an international organisation.

To exercise your rights, contact the Data Protection Officer using the contact details below.

### **COMPLAINTS**

If you consider that your personal data has been misused or mishandled, you may make a complaint to the Information Commissioner, who is an UK independent regulator. The Information Commissioner can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane

Wilmslow  
Cheshire  
SK9 5AF  
0303 123 1113  
casework@ico.org.uk

Any complaint to the Information Commissioner is without prejudice to your right to seek redress through the courts.

### **CONTACT DETAILS**

The data controller for your personal data is the Department for Energy Security and Net Zero (DESNZ). You can contact the DESNZ Data Protection Officer at:

BEIS Data Protection Officer  
Department for Business, Energy and Industrial Strategy  
1 Victoria Street  
London  
SW1H 0ET

Email: [dataprotection@energysecurity.gov.uk](mailto:dataprotection@energysecurity.gov.uk)