



FOR OFFICE USE ONLY

Please sign the form when completed

Cremation No:

Cremation Fee:

Multi-media:

Surcharge Fee:

Scattering Fee:

Order No:

Completed by:

Notice of Cremation

This form should be completed and returned to Bereavement Services no later than two working days prior to cremation.

Section 1. Details of Deceased

Full name of deceased (Mr/Mrs/Miss/Ms)

First Name(s) Surname

Full address Postcode

Place of Death Date of Death Age of deceased

Section 2. Details of Applicant

Full name of applicant (Mr/Mrs/Miss/Ms)

First Name(s) Surname

Full address Postcode Date of Birth

Telephone Email

Any personal data that you provide will be processed in accordance with current data protection laws. It will be used by Leicester City Council and our partners to deliver and improve services and fulfil our legal duties. We will not disclose any personal information to anyone else unless required or allowed to do so by law. Read more about how we use personal data in our Privacy Notice on our website: www.leicester.gov.uk.

Signature

Date

Section 3. Service Details

Day Date Time

Type of service at crematorium: FULL COMMITTAL DIRECT SCATTER ASHES

Music Required: NONE LCC SOURCE OWN SOURCE ORGAN

Minister Denomination

Coffin Dimensions: W L D Kgs

Maximum coffin size 96cm x 220cm x 70cm. Maximum weight 230 Kgs.
 Please notify crematorium in advance of bariatric cremations

Section 4. Details of Funeral Director

Name

Address Postcode

Telephone Email

Section 5. Disposal of Ashes

THIS SECTION MUST BE COMPLETED FOR ALL CREMATIONS

Recycling of Metals following cremation

Environmental Policy:

All cremations will be carried out to minimise the impact on the environment in accordance with the Guiding Principles for Burial and Cremation. The term "ashes" means all the material left in the cremator after the cremation, and following the removal of any metal, and any subsequent grinding or other process which is applied to material. Metals will be recycled unless otherwise instructed.

Deferment

If you are not yet in a position to make a final decision, you may postpone action and the ashes will be held at the crematorium for one month free of charge.

Authority: Please retain the ashes until further notice (I understand a fee may be charged after one month)

Signature

Scatter Ashes

means the reverent spreading of ashes on ground dedicated to this purpose. The specific location of the ashes is not recorded. This form of disposal is intended for those people who prefer NOT to have a memorial on the actual site, so to keep the area in good order no memorials, surrounds or containers are permitted.

Authority: I wish the ashes to be strewn at:

Belgrave Saffron Hill Welford Road Gilroes Old (Glade) Gilroes New (Meadow)

Family representatives WILL WILL NOT be present.

(If family will be present, arrangements must be made with the Crematorium Office)

Signature

Interment

means the burial of ashes in a grave or crematorium plot. Cremation plots and burials in new graves are available at GILROES or SAFFRON HILL cemeteries. This form of disposal is intended for those people who require a specific site for a memorial. Burial in existing family graves may be arranged in any of our four cemeteries. You will need to discuss this option further with your Funeral Director.

Authority: I wish the ashes to be buried in a cremation plot/private grave

Signature

Removal

is self explanatory. If you wish, you may take the ashes for disposal elsewhere.

Authority: I wish the ashes to be collected from Gilroes Crematorium by (name)

Signature

Section 6. Memorial Information Pack

A wide range of high quality memorials are available at Gilroes Crematorium for dedicating in lasting memory of family and friends who have passed away. Details of all our memorials is available on our website www.leicester.gov.uk/bereavementservices or if you would prefer to receive a copy of our memorial brochure by post, please tick the box.