

Application for the Designation of a Neighbourhood Area (Regulation 5)

General advice

When considering neighbourhood planning you need to be clear about what you are trying to achieve for your area. In particular are neighbourhood development plans the best means to achieve your vision for the community?

Think about the size of the neighbourhood you are proposing - is it logical for what you want to achieve, and can you explain why?

Whilst some external support is available most of the energy, time and resource that is put into developing a Plan has to come from the community. From start to finish the average plan takes between 18 months to 2 years.

Before you return this form to the Council please ensure you have submitted all necessary information

Application Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in delay in determining the application.

- a map showing the boundary of the proposed Neighbourhood Area
- a statement explaining how the area is appropriate for meeting your objectives
- a statement setting out that the group is capable of being a Neighbourhood Forum, e.g. do you have a written constitution? Are there 21 people willing to be members of a Forum?

<p>Publication of applications on the Leicester City Council website</p>
<p>Please note that the information provided on this application form will be published on the Authority's website. If you require any further clarification, please contact the Community Services.</p>
<p>In accordance with Regulation 6 (Publicising an Area Application), Leicester City Council will publicise, and invite comments on the application for a minimum period of 6 weeks.</p>

1. Applicant Details

Name: _____

Address: _____

Telephone No: _____

Email Address: _____

2. Name of Proposed Neighbourhood Area

3. Neighbourhood Area

- a) Please provide a map (OS based at an appropriate scale) which clearly identifies (in red) the boundary of the proposed Neighbourhood Area.
- b) Please include a statement explaining why this area is considered appropriate to be designated as a neighbourhood area. For example please explain how the boundary reflects the objectives and/or issues you wish to address.

4. More About You

Please provide a statement confirming that the group submitting the application for designation of Neighbourhood Area:

- a) has a written constitution
- b) has at least 21 people willing to become members of the Forum.

This will demonstrate compliance with Regulation 61G of the 1990 Town and Country Planning Act - that the group is capable of being designated as a Neighbourhood Forum.

5. Declaration:

I hereby apply to designate a neighbourhood area as described on this form and the accompanying plan.

Signed: _____

Dated: _____

Please return this completed form to:
Planning
City Hall,
115 Charles Street,
Leicester,
LE1 1FZ

Or email:
planning.policy@leicester.gov.uk

NB. Please retain a copy of this form for your records and should your circumstances or contact details change then please let the appropriate contact officer know.

This information will be held in accordance with the Data Protection Act 1998 and information contained herein shared with officers and elected Members from Leicester City Council and retained for 3 years.